

Instructions for uploading a document to UltraCamp:

1. Log into your account
2. Click on the menu on the left side of the screen (indicated by three horizontal lines)
3. Select “Document Center”
4. Locate the document labeled with the item you are looking to upload
5. If applicable, select the individual on the account to upload the document to
6. Choose the file from your device to upload
7. Click the “Upload Documentation” button